

## **Minutes of the Meeting 21/08/2018**

Meeting of the staff members of the College was held on 21<sup>st</sup> August, 2018 at 11:45 am. in the Seminar Hall of the College. The Principal, Dr. Purnakala Samant chaired the meeting.

Dr. Purnakala Samant started the meeting by requesting all the staff members to observe one minute's silence to pay respect to the departed soul of the former Prime Minister of India Shri. Atal Bihari Vajpayee.

The Principal informed that the results were given after executing correction in the software. She also appreciated the work done by Dr. Pravina Kerkar and Ms. Sujata Gaonkar.

The Principal informed that the verification of papers has been completed.

It was informed that the back- papers of last semesters have also started.

Sem. V and Sem. VI University forms have to be filled by the students and the last date of submission is 10<sup>th</sup> September, 2018. The Principal informed that most of the Departments have either started or finished the Certificate Course for the first semester of this academic year.

Students Council election was held on 18<sup>th</sup> August, 2018. Mr. Rudraksh Desai was elected as the GS of the College.

Dept. of English has started a Certificate Course on Tiatr in Collaboration with Tiatr Academy, Panjim. 49 students have registered themselves for the same.

It was informed that 126 students have registered for the startup Boot Camp.

The Principal informed about the various Scholarship schemes available for the students and the last date of submission of the forms for the same.

The Principal also informed that the different departments of the College are planning for the Industrial Visit to various places.

It was discussed that Mentoring and Remedial classes are very important. Dr. Isabel Dennis informed that Mentoring is specially related to stress and academic performance of the students. The record of both Mentoring and Remedial classes have to be maintained as per the given format.

The Principal informed that Sports activities and NSS activities are being conducted smoothly in the College.

The Principal informed that three teachers of the Commerce department are attending the Refresher's Course from 21<sup>st</sup> August, 2018.

The Principal informed that Institutional plan of all the departments are required in both the forms- soft copy and hard copy.

Orientation program for the project students have to be conducted.

Date for ISA-II is decided as 6<sup>th</sup> & 7<sup>th</sup> September, 2018.

Dr. Isabel Dennis informed that if the excess money collected for Certificate course has to be returned to the students.

It was informed that teachers have to give their details for uploading Goa University management System.

Dr, Christina De Souza informed about the water problem in the Girl's Washroom of the new building. The Principal informed that the problem was solved as three out of four water pumps have been already repaired.

Ms. Marina Albuquerque informed that the pipeline of Microbiology lab washroom is broken.

Dr. Sitaram Sukhtankar informed that the Commerce Dept. inverter is not working. And Dr. Radhamani Divakar informed that the screen of one of the rooms of the new building has fallen.

The Principal informed that Mr. Prashant Chodankar in-charge of the Yoga classes, have already started conducting classes to the Alumina, Parents and students early morning in the College premises.

Online feedback by students will be done in the month of September.

Dr. Isabel Dennis informed that the students were not properly briefed before giving them the de-worming tablets.

The Principal thanked all the staff members for attending the meeting.

Dr. Purnakala Samant  
Principal  
Govt. College of Arts,  
Science & Commerce,  
Khandola.