## **Minutes of the Meeting**

The informal meeting of the members of the IQAC Cell of the College was held on 30<sup>th</sup> July, 2018 at 9:00 a.m. in the Placement Cell of the College. The Director of Higher Education Mr. Prasad Lolayekar chaired the meeting.

Dr. Sitaram Sukhtankar discussed about the land required for the Sports Department of the College. The Director suggested the name of Mr. Rajesh Naik for the same.

Dr. Isabel Dennis discussed about the automation of the office and the requirement of internet / wifi in the College.

Dr. Isabel Dennis informed the members that the requirements for the Media Centre and Language Laboratory in the College, has already been given to GSIDC.

The meeting concluded abruptly due to the visit of the Expert Team to brief regarding the Smart Classrooms in the College.

Dr. Lopamudra Bhattacharyya (Secretary) 30<sup>th</sup> July, 2018

Sevi College of Arts, Science & Commer