## Minutes of the Meeting

The meeting of the IQAC members of the College was held on 20<sup>th</sup> April, 2019 at 12:15 p.m. in the Principal's Cabin of the College.

The Principal read the Agenda of the meeting.

It was discussed and finalized that the quarterly meeting of the members of the IQAC Cell will be held on 30<sup>th</sup> April, 2019.

It was informed that presentation will be done by the respective IQAC member in-charge of the IQAC criteria.

Dr. Jivexa Bhattacharjee raised the queries regarding Criteria –I related to feedback.

Ms. Melissa Rodriques was directed to submit the partially done online feedback data.

Mr. Prashant Chodankar informed that the feedback of the parents will be executed on the day of declaration of results.

Dr. Prakash Vazrikar informed that he has allotted the work to the concerned members.

Ms. Varada Kalas informed that the required data collection for her criteria is in progress and the allotted contract basis members are helping her for the same.

The Agenda for the IQAC quarterly meeting was finalized.

The Principal directed Dr. Lopamudra Bhattacharyya to work out with the pre-meeting requirements along with sending invitation letters to the committee members.

The Principal congratulated all the members for the NIRF College rank between 101-150 and thanked the members for attending the meeting.

(Dr. Isabel Dennis) Co-ordinator, IQAC

Prof. Pu Sevt. College of Arts, Science & Comm Marcala-Gos