



GOVERNMENT OF GOA
GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE
KHANDOLA, MARCELA - GOA 403 107. (INDIA)
(Affiliated to Goa University) (Estd. 1989) Ph. / Fax: 0832-2287718
Email: gcasck@rediffmail.com www.khandolacollege.edu.in

GCASCK/EST/F-183/IQAC Meeting/2022-23/1512

Date: 19/08/2022

NOTICE

First Quarterly IQAD Committee meeting for the academic year 2022-23 is scheduled on 24th August, 2022 at 10.00 a.m. on Physical mode in the Seminar Hall at Govt. College of Arts, Science & Commerce, Khandola, Marcela - Goa.

Agenda is as follows:

1. Welcoming IQAC Committee.
2. Submission of AQAR 2021-22 & Upload IIQA.
3. Presentation by Criteria Incharge.
4. Plan of Activities for Academic Year 2022-23.
5. Discussion & Suggestions.
6. A.O.B.

All the members of the Committee are requested to attend the same.

Dr. Pravina Kerkar
IQAD, Director

Dr. Purnakala V. Samant
Principal

Govt. College of Arts, Sc. & Commerce,
Khandola - Marcela - Goa

Copy to:

1. IQAD Director, GCASCK.
2. Dr. Sitaram Sukthankar, Vice-Principal - PG, GCASCK.
3. Dr. Asha Gahloth, Vice-Principal - Academic, GCASCK.
4. Office File.
5. Guard File.

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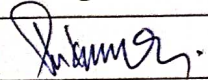
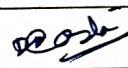
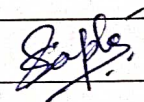
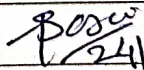

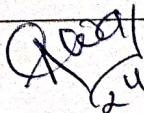
ACKNOWLEDGEMENT

1st Quarterly IQAD Committee meeting for the academic year 2022- 23

Date: 24th August, 2022 at 10.00 a.m.

Venue: Seminar Hall.

List of IQAC Members

Sr. No.	IQAC Members	Signature
1	Prof. Purnakala Samant - Chairperson & Head of the Institution	
2	Dr. Christina D'souza - Teaching-Learning & Evaluation	
3	Dr. Dilecta D' Costa - Research, Innovations & Extension	
4	Dr. Jaison Joseph - Infrastructure & Learning Resources	
5	Dr. Sushanta Sapte- Infrastructure & Learning Resources	
6	Ms. Varada Kalas - Student Support & Progression	
7	Dr. Lopamudra Banerjee -Student Support & Progression	
8	Mr. Devanand Velingkar - Governance, Leadership & Management	
9	Ms. Ridhima Shirodkar - Governance, Leadership & Management	
10	Ms. Yanita Palkar - Institutional Values & Best Practices	
11	Dr. Sapna Gaitonde - Institutional Values & Best Practices	
12	Dr. Sharmila Dessai - Curricular Aspects	 24/08/2022
13	Dr. Sushama Dessai - Curricular Aspects	 24/8/2022
14	Dr. Shekhar Naik - Management Member	
15	Dr. Sitaram Sukhtankar(Vice Principal PG) - Senior Administrative Officers	
16	Dr. Asha Gahloth (Vice Principal Academics) - Senior Administrative Officers	 24/8/22
17	Mr. Atmaram Naik Gaonkar (Accountant) - Senior Administrative Officers	
18	Mr. Naik Gaoker Sawan Sudan - Nominee from Students	
19	Ms. Anjali Shinde- Nominee from Students	

20	Ms. Jaysitra - Nominee from Students	
21	Mr. Sameer Gawas - Nominee from Alumni	
22	Adv. Mandar Shiroadkar - Nominee from Alumni	
23	Mr. Kiran Naik - Nominee from Alumni	
24	Dr. Renji George - Nominee from Employers	
25	Dr. Vatsala Sukthankar - Nominee from Industrialist	
26	Dr. Adavirao Desai - Nominee from Stakeholder	
27	Dr. Pravina Kerkar - IQAC, Director	mh 24/08/22
28	Mr. Milton Pires - NACC Co-ordinator	Mil P 24/8/22
29	Ms. Anita S. Raikar - Member - Governance, Leadership & Management	
30	Dr. Radhamani Divkar	
31	Dr. Rajeshri Mordekar	Pharmah 24/08/22
32	Dr. Siddhi Naik	Naik 24/8/22
33	Dr. Jyoti V. Sawant	
34	Ms. Manisha R. Phadte	
35	Ms. Asawari Nayak	
36	Mr. Nawoo Varak	
37	Dr. Apurva Narvekar	
38	Dr. Aureen Gomes	
39	Mr. Vishnu Chari	
40	Ms. Pradnya Gaonkar	
41	Ms. Sumata Naik	
42	Ms. Likita Shetty	
43	Ms. Johanna Gonsalves	
	Sujata Gaonkar	M.P



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GCASCK/EST/IQAC/Minutes/2022-23/216

Date : 24/08/2022

Minutes of the Meeting

The 1st Quarterly IQAD meeting of the academic year 2022-2023 was called to order on 24th August 2022 at 10:00 a.m. in the Seminar Hall of Government College of Arts, Science and Commerce, Khandola, Marcela-Goa.

Principal congratulated Prof. Prakash Vazrikar for release of two books during the period of sabbatical leave and also Dr. Sitaram Sukthankar for being recipient of Best Teacher Award institute of GIANTS Group of Panaji.

The Principal Prof. Purnakala Samant informed the joining of new members in different criteria:

Criteria I: Dr. Sushama Dessai, Dr. Shrmila Dessai.

Criteria II: Dr. Sushanta Sapte .

Criteria II: Ms. Arti Naik.

Criteria IV: Dr. Sitaram Sukthankar, Mr. Nawoo Varak

Criteria V: Dr. Radhamani Divkar, Dr. Rajashree Mordekar,

Criteria VI: Ms. Ridhima Shirodkar, Mr. Devanand Velingkar.

Criteria VII: Dr. Sapna Gaitonde, Dr. Siddhi Naik

Also, she informed that Dr. Lopamudra Banerjee will be assisting Mr. Milton Pires in writing the final draft of the SSR and Ms. Varada Kalas will do the data validation of all the criteria.

The IQAD members welcomed the new IQAD student representatives Ms. Anjali Shinde and Mr. Sawan Gaonkar.

Dr. Pravina Kerkar read the minutes of the last meeting which were approved by the members. She also read the Action Taken Report. She further informed the members that the Institutional Plan has to be framed in keeping with the vision, mission, aims, objectives of the institution. She suggested to discuss the same in the staff meeting and then send the finalized plan for approval to DHE.

Dr. Pravina Kerkar suggested all the Criteria heads to finalize the work related to documentation and the collection of evidence and finish the SSR at the earliest.

Mr. Milton Pires informed about the remaining NAAC work which has to be completed. He informed that IIQA was submitted and it was approved in January 2022. He also informed regarding the new SSR format with few changes. He said that for SSR 75% data had been collected but only 20% data was uploaded. He further said that Criteria I & II has completed uploading 70% evidences and that other Criteria should focus on uploading the evidences. He also insisted upon increasing awareness among the students regarding NAAC as students' feedback is very important.

Dr. Sharmila Dessai, Dr. Dilecta D' Costa, Dr. Sushanta Sapte, Mr. Devanand Velingkar and Dr. Sapna Gaitonde briefed the members regarding the activities held and about the activities which are planned for the next 3 months under Criteria I, II, IV, VI & VII respectively.

Dr. Dilecta D'Costa informed that the Department of Microbiology received Bio Safety Cabinets for M.Sc. affiliation.

Dr. Asha Gahloth informed that the Department of Hindi started PG Diploma in Hindi course from the academic year 2022-23.

Ms. Ridhima Shirodkar informed that the Students' Council Election was held on 22nd August 2022.

Dr. Sushanta Sapte informed the members that under Star College Scheme the procedure for opening the Bank Account, to receive funds for conducting activities, is under process. She also proposed to develop Medicinal and Herbs Garden for which space and sponsorship is required.

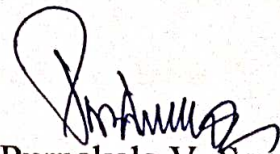
Dr. Sitaram Sukthankar informed that, more number of classrooms are required.

Ms. Ridhima Shirodkar coordinated the meeting proceedings.

The meeting concluded with a vote of thanks to the Chair.



Dr. Lopamudra Banerjee
Member, IQAD



Prof. Purnakala V. Samant
Principal

Govt. College of Arts,
Science and Commerce,
Khandola, Marcela-Goa.

Principal,
Govt. College of Arts, Sc. & Commerce,
Khandola - Marcela - Goa.



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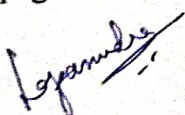
GCASCK/EST/IQAC /ATR /2022-23/ 299

Dated: 19-08-2022

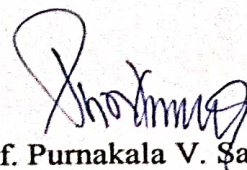
Action Taken Report

- Induction program for B.A., B.Com., B.Sc., B.Voc. students was conducted from 23rd to 25th July 2022, to help the students to get acquainted with the courses, facilities, discipline rules, examination pattern etc.
- NOC from Goa university was obtained to continue T.Y..B.Voc. in Software Technologies and S.Y.B.Sc. Electronics.
- NOC from Government of Goa and affiliation from Goa Unbiversity was obtained to start Post Graduate Diploma in Translation course.
- Various departments conducted Certificate/ Value-added courses of 30 hours (2 credits) course.
- Sanskrit Certificate and Diploma course was conducted through online mode for the community.
- Many teachers were appointed as a member of BOS, Academic Council, Subject Expert for the selection of candidates for various government and non-government posts.
- Admission process was conducted through online mode by DHE through IAIMS portal and 514 students enrolled for first year, 429 for second year and 489 students enrolled for third year B.A., B.Com., B.Sc., B.Voc.
- 300 students enrolled for M.A. Geography, M.Com., M.Sc. Chemistry and M.Sc. Microbiology.
- Teaching Diary was distributed to the faculty members.
- Special Exam for Semester I,II,III,IV was conducted from 5th July 2022. Results of Semester II and IV were declared on 4th and 20th July 2022 respectively.
- Remedial teaching and Mentoring was done.
- Feedback from students, parents, teachers was obtained and the data was analyzed and required action was taken.
- Mr. Nawoo Varak, Mr. Nilesh Naik joined as regular faculty in the Department of Political Science.
- As per the workload requirements Contract basis and Lecture basis staff members were appointed in various departments.
- National level Seminars were conducted by the Department of Microbiology.
- Staff members published papers in reputed journals.
- MOUs have been signed by various departments.
- Through NSS and NCC units students participated in various programs.
- The NSS unit of the college conducted Blood Donation Camp, Health Check up Camp, Yoga and Meditation Camp, etc. for the students and the community.
- Aadhar Card up gradation for the students and the community was organized in the college.
- Financial approval was obtained for the purchase of chemicals, glassware, instruments, equipment etc. for the department of Chemistry and Microbiology.
- Many instruments have been purchased for the department of Electronics.
- Maintenance of college infrastructure was done through government funds.
- Books were purchased for the department of Electronics, PGDT, B.Voc., and other departments.

- Computers were purchased for M.Com., M.A. Geography and B.A. Psychology Honours.
- Identity cards were given to the students and the staff members.
- Scholarships forms were uploaded on their respective portals.
- Placement drives were organized by the Placement Cell.
- Career counseling was done for the students of third year.
- Alumni meet was conducted.
- Parent teacher meet was conducted to give constructive feedback for the overall development of the student.
- Students participated in various inter-collegiate sports competitions and brought laurels to the college.
- Students participated in various inter-collegiate cultural competitions and received prizes and trophies.
- The staff members were deputed for various State level Workshops, Seminars and training programs conducted by GIPARD, DHE, Goa University etc.
- Teachers completed Refresher Course to upgrade their knowledge in their specific subjects.
- Newly appointed staff members completed Faculty Induction Program.
- The Annual Appraisals of the staff members were timely submitted to DHE.
- Staff members were granted Sabbatical leave, Study leave for their academic up gradation.
- Staff members were also granted CCL and Maternity leave.
- Non- teaching staff members were deputed for various training programs.
- The Annual Property returns were submitted.
- Documents submitted by the staff members due for their career advancement were processed and forwarded to DHE.
- All the administrative correspondence/admissions/examinations are done through online mode.
- The dispersion of salaries to teaching & non-teaching staff, settlement of various bills, and payment of professional services are done through electronic mode.
- Green practices were continued to maintain healthy environment of the campus.
- Under green initiative sensor bulbs, taps were installed.
- Mushroom cultivation was started by the students in the campus.
- Vermi composting unit was initiated in the campus.
- All the National Days are celebrated in the college to inculcate the value of patriotism.
- The students organized and participated in various cultural activities to restore and propagate our cultural heritage.



Dr. Lopamudra Banerjee
IQAC Member



Prof. Purnakala V. Samant
Offg. Principal
Govt. College of Arts,
Science and Commerce,
Khandola, Marcela-Goa.