



GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE
KHANDOLA, MARCELA – GOA 403 107. (INDIA)
(Affiliated to Goa University) (Estd. 1989) Ph. / Fax: 0832-2287718
email:-gcasck@rediffmail.com Website: www.khandolacollege.edu.in
Accredited by NAAC with 'A' Grade (28/03/2017 to 27/03/2022)

CAPACITY BUILDING AND SKILL ENHANCEMENT POLICY

Skill India is a new India mission to enhance job skills for better employability of youth through capacity building and skill development schemes. 65% of country's younger population is expected to be more productive, dynamic to cater growing global needs. The institution offers UG and PG programs under new CBCS curriculum with advanced knowledge in the subject. Various faculties conduct job skill oriented certificate courses, value added courses and life skills courses to create meaningful human resource. The career guidance & placement cell organizes orientations interview skills- job skills, coaching for competitive exams, guest lectures, campus interview & internship programmes in collaboration with reputed companies.

Objectives:

1. To impart job oriented knowledge and skills to perform multitasking roles.
2. To identify and groom hidden talent of students and staff.
3. To propose certificate courses & get approved from DHE and Goa University.
4. To plan and obtain funds to organise skill base training programmes.
5. To organise Industry-Academia skill exchange programmes in collaborations.
6. To invite experts from field/ corporate trainers to develop students capacities.
7. To Sign MOUs with incubation centers for entrepreneurship development.
8. To organise career guidance, campus interviews and job placement fairs.

Types of capacity building & skill enhancement programmes proposed:

1. **Capacity building and Skill enhancement** - Through Skill based, Life skill and value added courses.

i) Job Skill based courses:

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| a) Data analysis using python | j) Foundation of Mathematics and linear algebra. |
| b) Robotics using IOT platform | k) Different aspects of Tiatra. |
| c) Elements of photography& photo editing. | l) Media anchoring |
| d) Entrepreneurship training | m) Environmental science |
| e) Voice modulation and anchoring | n) Waste management |



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- a) Taking on challenges in life.
- b) Leadership skills and personality development.
- c) Effective Communication
- d) Focus and self control
- e) Work ethics

- f) Preparing CV for job.
- g) Team building
- h) Body language and etiquettes.
- i) Public speaking.

3. Value added Certificate courses-

- a) Tally accounting ERP & GST
- b) Devnagari Tankan-Prayog aur prakriya
- c) Web development
- d) Quality control in Pharmaceutical industry
- e) Object oriented programming using c++
- f) Research tools & techniques

- g) Basic training for competitive exams
- h) Nutrition & wellness
- i) Environmental science and pollution control.
- j) Hindi vartanievamdevnagari tankan.
- k) Sanskrit language.

Eligibility: Any student who has enrolled and admitted in the college.

Platform: MOOCs/Swayam, NPTEL ,College premises

Expected outcome of the scheme:

- 1) Students shall gain experienced knowledge to groom their skills.
- 2) Students shall experience hands on training on practical applications.
- 3) Students will be able to enhance employability skills.
- 4) Students shall gain confidence to overcome challenges in life.

Facilities available to offer the above scheme:

1. Wi-fi internet connectivity to lecture halls and conference rooms.
2. Faculty wise laboratories, ICTs, class rooms equipped with smart boards.
3. Collaborative projects with state government, industries, NGOs, community.
4. Funding programmes through self finance by the faculty.



[Signature]
Principal

Govt. College of Arts, Science & Commerce
Khandola, Marcela-Goa.