



**GOVERNMENT OF GOA**  
**GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE**  
**KHANDOLA, MARCELA – GOA 403 107. (INDIA)**  
(Affiliated to Goa University) (Estd. 1989) Ph. / Fax: 0832-2287718  
email:-[gcasck@rediffmail.com](mailto:gcasck@rediffmail.com) Website: [www.khandolacollege.edu.in](http://www.khandolacollege.edu.in)  
Accredited by NAAC with 'A' Grade ( 28/03/2017 to 27/03/2022 )

## **DISCIPLINE & STUDENT CONDUCT POLICY**

The institutions functions on well defined principles for smooth conduct by students in classrooms and in campus to create and sustain congenial learning environment. The committee also ensures strict monitoring of the guidelines.

### **AIMS AND OBJECTIVES:**

1. To ensure overall discipline among student's within the college.
2. To ensure strict disciplinary measures in case any student fails to follow the rules in the college.
3. To enable students to understand the value of leading a disciplined academic life.
4. To ensure that the student's uphold the value system of the institution.
5. To ensure that all student's feel safe within the college campus.
6. To ensure that student's are consistent and regular to college and take accountability for their actions.

### **GENERAL RULES OF CONDUCT AND DISCIPLINE:**

- i) All the students are responsible to the Principal, Vice Principal and staff members of the college for their general conduct both inside and outside the college.
- ii) Students conduct in the classes as well as on the campus should be such that it will not cause any disturbance to fellow students, staff members and the normal functioning of the college. If found guilty of misconduct, then he/she may be expelled or directed to leave the college immediately.
- iii) Every student should clearly display his/her valid identity card which he/she should instantly produce when asked for by the college officials.
- iv) Use or display of mobile/cell phones and/or any other music instruments/gadgets in the class rooms and college premises is strictly prohibited and forbidden during instructional and examination days.



GOVERNMENT OF GOA  
GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE  
KHANDOLA, MARCELA – GOA 403 107. (INDIA)  
(Affiliated to Goa University) (Estd. 1989) Ph. / Fax: 0832-2287718  
email:-gcasck@rediffmail.com Website: [www.khandolacollege.edu.in](http://www.khandolacollege.edu.in)  
Accredited by NAAC with ' A ' Grade ( 28/03/2017 to 27/03/2022 )

- v) Every student is expected to be in the class-room well in time.
- vi) Students during their free time should visit college library and should not disturb the other classes that are in progress.
- vii) Students are not allowed to attend lectures other than their own class-lecture except with the due permission from the teacher concerned.
- viii) Every student is expected to deal with the college property with due care and should help in keeping the premises neat and clean, considering the college as a continuation of his/her home. Any damage done to the college property is a breach of discipline and will be dealt with severely. Students suspected or found guilty are liable for paying the recovery and/or expulsion. Disfiguring of college property is punishable and students found guilty or suspected of this type of act will be expelled from the college with immediate effect.
- ix) No student is allowed to smoke and spit within the building. If found guilty, will be punishable under the Governments Prohibition of smoking and spitting Act.
- x) Possession and consumption of Drugs or intoxicants within the college campus is prohibited. No student is allowed to take liquor or any drugs. Even outside the college campus, he/she is expected to keep up to a very high moral and social behavior so as to uphold the name of the college.
- xi) No student shall collect any money as contribution for picnics, trip, get-together, charity, meeting or any other activity without the permission of the Principal. No Society or Association or Union shall be formed in the College and no person shall be invited to address any meeting without the Principal's prior and proper permission.
- xii) Complete silence should be maintained in library and premises around, and in the corridors when classes are going on.
- xiii) Any student found guilty of ragging another student will be expelled from the college or punished as per the rulings of Central and State Government. Students should read the UGC Regulations on curbing the menace of Ragging in Higher



GOVERNMENT OF GOA  
GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE  
KHANDOLA, MARCELA – GOA 403 107. (INDIA)  
(Affiliated to Goa University) (Estd. 1989) Ph. / Fax: 0832-2287718  
email:-gcasck@rediffmail.com Website: [www.khandolacollege.edu.in](http://www.khandolacollege.edu.in)  
Accredited by NAAC with 'A' Grade ( 28/03/2017 to 27/03/2022 )

Educational Institutions, 2009 printed in this prospectus and are required to give a declaration along with a declaration by the parent/guardian in the annexure provided regarding Anti-ragging.

- xiv) One should not indulge in any act of sexual harassment. Any act of sexual harassment should be brought to the notice of the Principal, Vice-Principal or the Committee for Prevention of Harassment of Women at Work Place of the college for taking due action in this regard.
- xv) If for any reason, the continuance of a student in the college is detrimental to the best interests of the college, then the Principal can ask such a student to leave the college without assigning further reasons. In extreme cases, the student may be dismissed and/or rusticated from the college.
- xvi) The Principal's and/or the Committee of teacher's decision in all matters of the college shall be final and binding on all.
- xvii) Students are requested to be neatly and appropriately dressed. Male students are expected/requested to come with a descent hair cut.
- xviii) Students are requested to keep washroom, toilets clean. Flush regularly after use. Assets of the washrooms should not be damaged. No sanitary pads should be flushed down the drain; instead sanitary pads can be incinerated using the incinerator.

  
Principal

Govt. College of Arts, Science & Commerce, Khandola - Goa

Govt. College of Arts, Science & Commerce  
Khandola, Marcela-Goa.

