**GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE**
**KHANDOLA, MARCELA – GOA 403 107. (INDIA)**
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Accredited by NAAC with ' A ' Grade ( 28/03/2017 to 27/03/2022 )

## E - GOVERNANCE POLICY

The institution aims to provide its services to all the stake holders through good and effective e-Governance. In order to provide simpler and efficient system of governance within the institution our college has implemented e -governance in maximum of its activities. The institution has implemented several of its services for smooth functioning of Administration, Admissions, Examinations, Finance and Accounts.

**Objectives:**

1. **Administration:**
   - To provide easy access and convenient access to information about all the college activities, important notices to everyone through our college website.
   - To provide educational email ids to Teachers and Students to build a community to teach, learn and grow together.
   - To provide students Transfer /Migration Certificates online.
   - To provide e-learning resources for benefits of teachers and students through e-library and also promote e-learning culture.
   - To provide a library management system to manage & track the daily work of the library such as issuing books, return books, due calculations, etc.
   - To process admissions for programs in the college using a Suitable ERP Solution.

2. **Finance and Accounts**
   - To promote payment by use of digital payments in the institutions for better accountability and transparency.
   - To provide a secure means of communication for purchasing of goods and services required for the college online by means of e-tendering service.

3. **Student Admission and Support**
   - To provide online mode of admission process as mandated by university from time to time.
   - To provide necessary support  pertaining to admission to the students as and when required online

4. **Examination**
   - To provide information pertaining to examination activities to students from a reliable source online.
   - To install paperless marks records & generation of exam mark sheet.

Principal

**Govt. College of Arts, Science & Commerce, Khandola - Goa**

Principal
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Khandola, Marcela-Goa.