



GOVERNMENT OF GOA

GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE

KHANDOLA, MARCELA – GOA 403 107. (INDIA)

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Accredited by NAAC with 'A' Grade (28/03/2017 to 27/03/2022)

EXAMINATION POLICY

Examination and evaluation has been the most important aspect of academics, where the students are assessed on the knowledge, understanding, skills and application through various parameters of ISA, assignment, projects, wallpapers, oral, PPT, and SEE. The institution follows stringent process of examination and evaluation according to Goa University's examination guidelines. The institution implemented UGC's new curriculum of CBCS- Choice Based Credit from the academic year 2017-18 in a phase wise manner.

AIMS & OBJECTIVES:

- 1) To impart education as per the defined curriculum to meet the standards of assessment.
- 2) To conduct free and fair assessment of every student/group on academic content.
- 3) To schedule all types of examinations for every semester as per pre set time table.
- 4) To ensure smooth conduct of examination by eliminating any form of irregularities, acts of malpractices etc.
- 5) To redress cases of malpractices as per the pre-defined rules of Goa University & college.
- 6) To facilitate students with revaluation, verification etc & declare results in time.
- 7) To conduct repeat examinations at regular interval for the benefit of failed students.
- 8) To execute examination registration process viz.guidelines, form filling, fee collection etc.
- 9) To compensate teachers with appropriate remuneration for supervision, evaluation, exam duties etc.
- 10) To preserve all records of examination, marks, answer papers and furnish when required.
- 11) To timely comply to any grievances raised by students with the college or with Goa University.

SCHEME of Examination under CBCS:

1.As a part of continuous evaluation, during the semester, 2 ISA's are conducted comprising 10 + 10 marks. ISA -1 shall be in written form and ISA II in any other mode viz: assignments, projects, oral- practical, PPT, field trip, wall papers etc.

At the end of every semester there shall be an SEE – Semester End Examination, of 1/2/3 hours duration carrying 50/60/80/120marksrespectively for respective theory and practical papers.

Every student will be given 2 Intra Semester Assessments (ISA), at each semester. The first ISA would be held approximately a month after the commencement of the semester and will be in a test mode. The second ISA will be an assignment mode and would be approximately a month after the first ISA. The students would be notified of the same a month in advance via appropriate notice and time-table.

A)Marks allocation SR NO	CLASS	COMPONENTS FOR EVALUATION	100 Marks (4 credits)	100 marks (4 credits)	150 marks (6 credits)	150 marks(6 credits)
1.	FY/SY BA/BSC/BC OM	ISA- I Written Test	10	7.5	10	15
ISA – IIAssignment			10	7.5	10	15
Practical			NIL	25	50	NIL
SEE Examination			80	60	80	120
TOTAL			100	100	150	150

Supplementary Examination

2. a. With respect to repeaters, who have failed regular and supplementary examination held in odd and even semesters, supplementary examination of 2/3 hours duration and 60/80/150 marks shall be conducted colleges as follows:

1stSupplementary Examination- in the month of October

2nd Supplementary Examination- in the month of March

3rdSupplementary Examination- in the month of June

With respect to students who have not appeared for the ISA 1 or 2, they may be allowed to answer these one week within the period of the original date of the ISA, provided the student has valid reason for not appearing for any ISA. Thereafter a student who remains absent for the ISA, either 1 or 2 or both, will not be allowed to appear for the SEE.

b. In respect of students in the F.Y.B.A and S.Y.B.A/B.Sc/B.Com courses enrolled in June 1991, and thereafter who fail at the:

i. Internal tests/assignments shall be allowed to repeat ONCE the test/assignment in which the student has secured less than 30% marks. The student unable to attend the test/assignment for valid reasons acceptable to the principal shall also be allowed the facility. Marks obtained by the student at the test/assignment shall be carried forward for all subsequent attempts.

ii. All students mentioned in 3b above and failing on the annual examination shall be allowed to appear for a supplementary examination carrying 70 marks and of 2 hour duration per subject to be held ordinarily in the month of June.

Students failing at the supplementary examination shall be allowed to appear at the subsequent annual and supplementary examination.

3. Gracing

Grace marks will be awarded to students who have successfully completed the stipulated 60 work hours for NSS related activities, have been NCC Cadets or participated and won prizes in sports events at various levels. The range of marks varies. Short falls marks are added to reach the passing level of individual paper.

4. Common time table and Question Papers

The SEE and supplementary examinations shall be conducted in all colleges as per a common time table schedule of the Goa University.

Assessment of answer books shall be done by the concerned teachers in the college. Necessary guidelines/marking scheme is provided for ensuring uniformity.

Final results of first and second year shall be declared by the college, and a copy of the result shall be sent to the University for information and records.

5. Standard of Passing

To pass the examination a student must score at least 40% in theory and in practical component independently.

6. Verification of answer books

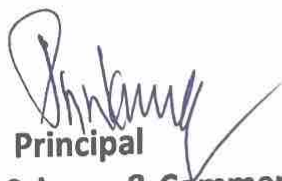
Verification of marks shall be permitted on payment of fees prescribed by the university. However, revaluation of answer books may be permitted as per Goa University's revised guidelines.

7. Examination fees

Examination fees with revised rates are charged as per fee-chart issued by Goa University.

8. Remuneration

Teachers assessing the internal tests/assignments and the SEE answer books as also the teachers assessing the answer books of the supplementary examinations shall be paid at the rate prescribed by the University for answer books of 2/3 hours duration, carrying 50/60/80/120/150 marks. Payment for practical shall continue to be made separately as at present.



Principal

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